

NFC-Required Document Checklist for Dealer Funding

Dealer: _____

Customer: _____

Year/Make/Model: _____

- Original NFC signed loan contract. Signatures must include selling Dealer (where appropriate) and Customer(s) (where appropriate). Minimum two parts must be returned. **ALL SIGNATURES must be in BLUE INK. Customer must initial all pages.**
 - Original NFC signed application, completed (landlord name & phone number & **ALL REFERENCE INFORMATION**)
 - Massachusetts Drivers License-No International Licenses
 - Proof of Income: Last two pay-stubs showing year to date income, bank statements showing deposits, last two cancelled ledger checks, W-2's, tax returns, etc.
 - Utility bill with applicant name and matching address
 - Copy of phone bill, with address on credit application
 - Copy of cell phone, name on bill must match name and address on credit application
 - RMV-1, showing appropriate lienholder information
 - Title (front & back) all assignments, **including assignment from selling Dealer to Customer, showing all appropriate signatures**
 - Insurance binder listing appropriate lienholder information. Maximum deductibles of \$500 must be clearly stated for Collision and Comprehensive
 - Registration
 - Insurance pre-inspection form, proof pictures completed (CheckPoint or CAARCO)
 - P&S agreement
 - Odometer statement
 - State lemon law warranty
 - Copy of approved extended warranty (if applicable)
 - Errors & Omissions
 - Spare keys
 - Other items requested by credit department
- Other items:**
- Proof of bankruptcy discharge
 - Payment authorization for electronic withdrawal (if applicable)
 - Voided check from account to be used (if applicable)

Do not hesitate to contact our office at **978-741-7080** with any questions you may have.

Thank You! ☺